



ALLERGY MANAGEMENT PLAN

This document sets out how West Witney Primary School and Nursery will implement the EPA Allergy Safety Policy.

The Allergy Lead

West Witney Primary School and Nursery has appointed Sam Birnage as the designated Allergy Lead. Sam Birnage is a member of the Senior Management Team.

The Allergy Lead has undertaken a school-wide allergy risk assessment that seeks to minimise exposure to known allergens. This risk assessment is stored in the Admin Medical Folder.

All serious allergy incidents and near misses are reported to the Allergy Lead and EPA. Such incidents are investigated to determine root cause and to improve safety arrangements.

The Allergy Lead monitors compliance with the Allergy Safety Policy and provides information on compliance, including training, and serious incidents and near misses for inclusion in the Headteachers report to the Local Governing Body.

Spare Adrenaline and Inhaler Devices

West Witney Primary School and Nurser holds spare adrenaline devices to be used for the purpose of saving a life. This might be, for example, a pupil presenting for the first time with anaphylaxis due to an undiagnosed allergy. Spare devices are not a replacement for a pupil's own adrenaline device. Pupils are expected to have their own prescribed devices with them for emergencies. However, a spare device will be used if a prescribed device fails or is unavailable.

West Witney Primary School holds:

Mylan Epipen Jr. 15 Micrograms/0.3ML x 2 Exp 07.2027 and 08.2027

Mylan Epipen 300 Micrograms/0.3ml x 2 Ex 02.2028

These are located in:

The Medical Cupboard in the Medical Room.

Adrenaline devices are stored in **RED** colour containers and labelled 'Emergency Anaphylaxis Kit'.

West Witney Primary School and Nursery holds spare asthma inhaler and spacer devices to be used in an emergency. Spare asthma inhaler and spacer devices can only be administered if a pupil has already been diagnosed with asthma, and only if they have been prescribed their own inhaler device. Pupils are expected to have their own prescribed devices with them for emergencies. The spare device will only be used if the prescribed devices fail, or is unavailable, and only if parental consent has been obtained.

West Witney Primary School and Nursery holds:

IVAX 200Dose Salbutamol Exp. 03.2029

Trudell Medical 1 Aerochamper Plus

Trudell Medical 1 Aerochamper plus with child mask

These are located in:

The Medical Cupboard in the Medical Room.



Inhaler and Spacer devices are stored in **BLUE** colour containers and labelled 'Emergency Asthma Kit'.

Minimising Allergen Exposure Risks

West Witney Primary School and Nursery will minimise allergen exposure risks through the following:

- All staff allergy awareness training;
- Conducting annual emergency response practice exercises to test emergency procedures;
- Educating pupils on allergies and anaphylaxis through assemblies, theme days (e.g. anti-bullying week), PHSE curriculum- Food allergies, DT- Food allergies, teaching children not to share food, utensils etc.
- Educating PTA members about school expectations for allergy management through such as food labelling for cake sales or events, signposting to Food Standards Agency training, ensuring PTA event risk assessments include allergen exposure.

Catering Provision

Fresh Start are responsible for providing school meals.

Parents can access weekly menus and allergen information via the Fresh Start website. **Menu** substitutions made at short notice will be communicated to parents via the office.

Parents/Carers can contact Fresh Start directly with any concerns or queries:

Fresh Start Catering

Support@freshstartcatering.uk

01280 360653

Parents/Carers/Pupils wishing to have a tour of the kitchen should contact Fresh Start Catering.

West Witney Primary School and Nursery ensures that pupils with allergies can be identified during mealtimes through the following

- Coloured wristband
- Photo of pupils and description of allergies in the kitchen area
- Allergy Lead on duty checking safe meals are provided

Food provided by others

Packed lunch children sat on a different table to allergy children. Children not permitted to bring in treats, cakes, etc for birthdays. Class teachers have photo of pupils and description of allergies in medical cupboard in the classroom. These photos are also displayed in the staffroom in the allergy cupboard for all staff to access.

Engagement

West Witney Primary School and Nursery will engage with pupils and their parents/carers regarding allergies through the following;

- Enrolment process, seeking information on any known allergies;
- Individual Healthcare Plan, seeking to understand the allergy, the triggers, the adjustments required and the effectiveness of those adjustments;
- Feedback on allergy policies and procedures;